

EMPLOYMENT HISTORY

Include the following information of your past four (4) employers, assignments or volunteer activities, starting with the most recent.

From _____ To _____ Starting Job Title/Final Job Title _____
Employer _____
Address _____ Phone # (_____) _____
Immediate Supervisor and Title _____
May we contact for reference? YES ___ NO ___ Later ___
Summarize the nature of work performed and job responsibilities _____

Reason for leaving _____
Hourly Rate/Salary Starting \$ _____ Final \$ _____

From _____ To _____ Starting Job Title/Final Job Title _____
Employer _____
Address _____ Phone # (_____) _____
Immediate Supervisor and Title _____
May we contact for reference? YES ___ NO ___ Later ___
Summarize the nature of work performed and job responsibilities _____

Reason for leaving _____
Starting pay \$ _____ per _____ Final\$ _____ per _____

From _____ To _____ Starting Job Title/Final Job Title _____
Employer _____
Address _____ Phone # (_____) _____
Immediate Supervisor and Title _____
May we contact for reference? YES ___ NO ___ Later ___
Summarize the nature of work performed and job responsibilities _____

Reason for leaving _____
Starting pay \$ _____ per _____ Final\$ _____ per _____

From _____ To _____ Starting Job Title/Final Job Title _____
Employer _____
Address _____ Phone # (_____) _____
Immediate Supervisor and Title _____
May we contact for reference? YES ___ NO ___ Later ___
Summarize the nature of work performed and job responsibilities _____

Reason for leaving _____
Starting pay \$ _____ per _____ Final\$ _____ per _____

SKILLS AND QUALIFICATIONS

Summarize any training skills, licenses and/or certifications that may qualify you as being able to perform job related functions in the position for which you are applying.

EDUCATION AND BACKGROUND

Name and Location	Number of years completed	Did you Graduate	Course of study
High School			
College		Major/Degree	
Other			

REFERENCES

Name	Telephone	Number of years Known

APPLICANT STATEMENT

I certify that all the information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that if found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediately discharge me from the employer's service whenever it is discovered.

I expressly authorize, without reservation, the employer, it's representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, it's agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement of contract for employment for any specified period of definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied. Oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICATION STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement

Signature of Applicant _____ Date _____